

**LINCOLN COUNTY LIBRARY BOARD OF TRUSTEES
EUREKA BRANCH & ZOOM
THURSDAY, NOVEMBER 21, 2024**

Trustees Present: Barb Hvizdak (Zoom), Mark Roesler-Begalke (Zoom), Mike Mason (Zoom), Justin Horner (Zoom).

Others Present: Dustina Deans (Director LCL), Siri Larsen (Eureka Branch Librarian), Kathryn Murphy (Collections Clerk, Zoom), Laura Finely (Community Member, Zoom).

Call to Order: Hvizdak called today's meeting to order at 10:03am.

Public Comment: N/A

Approval of the Agenda: Hvizdak made a motion to approve the agenda, seconded by Horner; approved 4-0.

Consent Agenda: a) Horner motioned to approve minutes from the August meeting; Roesler-Begalke seconded; approved 4-0

b) Hvizdak motioned to approve the Financial Report for November; Roesler-Begalke seconded; approved 4-0

Director's Report: See attached report for November 2024. In addition, the following updates to the Report were provided by Deans:

Staffing

Four new hires have officially started:

- **Kristin McClendon** – Eureka Branch Substitute
- **Brittany Savage** – Troy Branch Substitute
- **Cadence Newman** – Circulation Clerk
- **Heather Neumann** – Library Engagement Specialist

Deans stated that the Libby Branch Library will remain at reduced hours until the new hires are fully trained to complete tasks with our supervision.

Floor Plans

They need to consolidate Libby to one floor is becoming more and more relevant with staffing shortages and safety concerns. Roesler-Begalke moved to grant the library director the authority to consolidate the Libby Branch Library into a single floor when deemed necessary. Horner seconded; approved 4-0

Eureka Internet Costs

Deans brought up the drastic difference in internet costs between the Libby/Troy branches and the cost of internet for the Eureka Branch. Prices being nearly triple the cost. Last month's bills:

- **Troy:** \$132.12
- **Libby:** \$178.29
- **Eureka:** \$324.29

Hvizdak noted that she would look into the cost of internet services in Eureka and get a better understanding of why the bill may be so inflated.

Policy Review a) Hvizdak motioned to maintain the current collection management policy without updates or revisions; Horner seconded; approved 4-0

b) Horner motioned to maintain the current citizen comment form without updates or revisions; Mason seconded; approved 4-0

Unfinished Business: a) Deans reminded board members of upcoming discussion with the state library. Discussion to include the difference between Library Districts and Library Mill Levies.

b) Deans reminded TLOC committee members of the upcoming TLOC Meeting, November 25, 2 pm. This will be Adams first TLOC Meeting.

New Business: a) Deans presented the calendar for the new year, including all the closed dates and meeting dates and locations. Mason moved to approve the calendar; Hvizdak seconded; approved 4-0

Housekeeping

- a. Board Meetings
 - i. December 9, State Library Meeting - Libby/Zoom
- b. Library calendar
 - i. November 28, Thanksgiving
 - ii. December 13, All Staff Meeting
 - iii. December 25, Christmas Day

Adjourn:

Meeting Adjourned

Hvizdak made a motion to adjourn the meeting at 11:10am, seconded by Mason; approved.